

EVIDENCING KENT TEST APPLICATION

To print out registration evidence of the Kent Test application:

Go to <https://kent.cloud.servelec-synergy.com/Synergy/Admissions.aspx>

Sign back in to your account using the username and password from your original application.

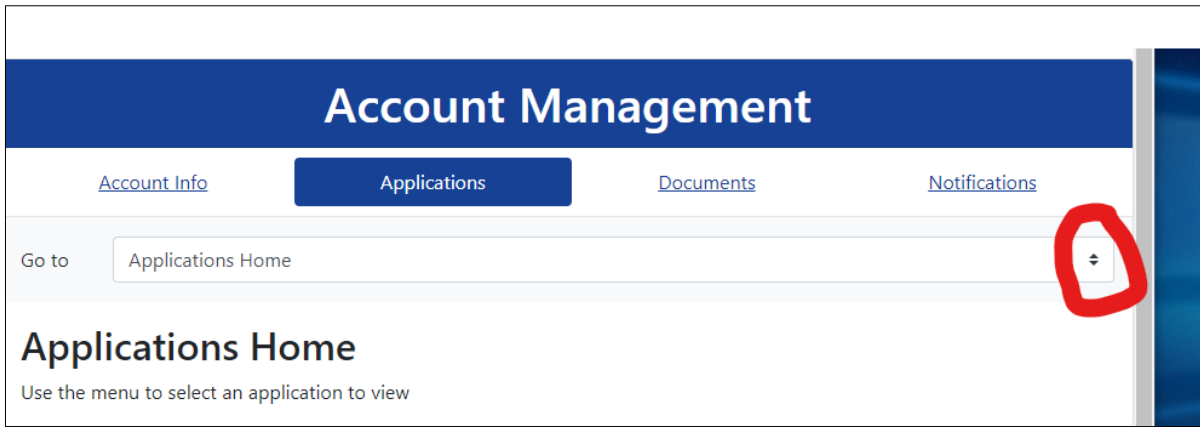
The screenshot shows the Kent County Council Admissions Applications page. At the top, there is a teal header with the Kent County Council logo and the text "ADMISSIONS APPLICATIONS". Below this, there are four main sections:

- Register for Kent Test**: A purple header with a pencil icon. The text below says "Click here to register for the Kent Test." and "Deadline for registrations is midnight on the evening of Monday 3 July 2023."
- Kent Test more information (Opens in New Window)**: A dark grey header with an information icon. The text below says "Kent Test registration is now open. Click here to view further information."
- Check or Change Your Details**: A dark grey header with a person icon. The text below says "Sign in here to update your address, contact details (including email address) and child's current school". This section is circled in red.
- Need Support?**: A dark grey header with a question mark icon. The text below says "The Online Admissions Team can be contacted by emailing kentonlineadmissions@kent.gov.uk".

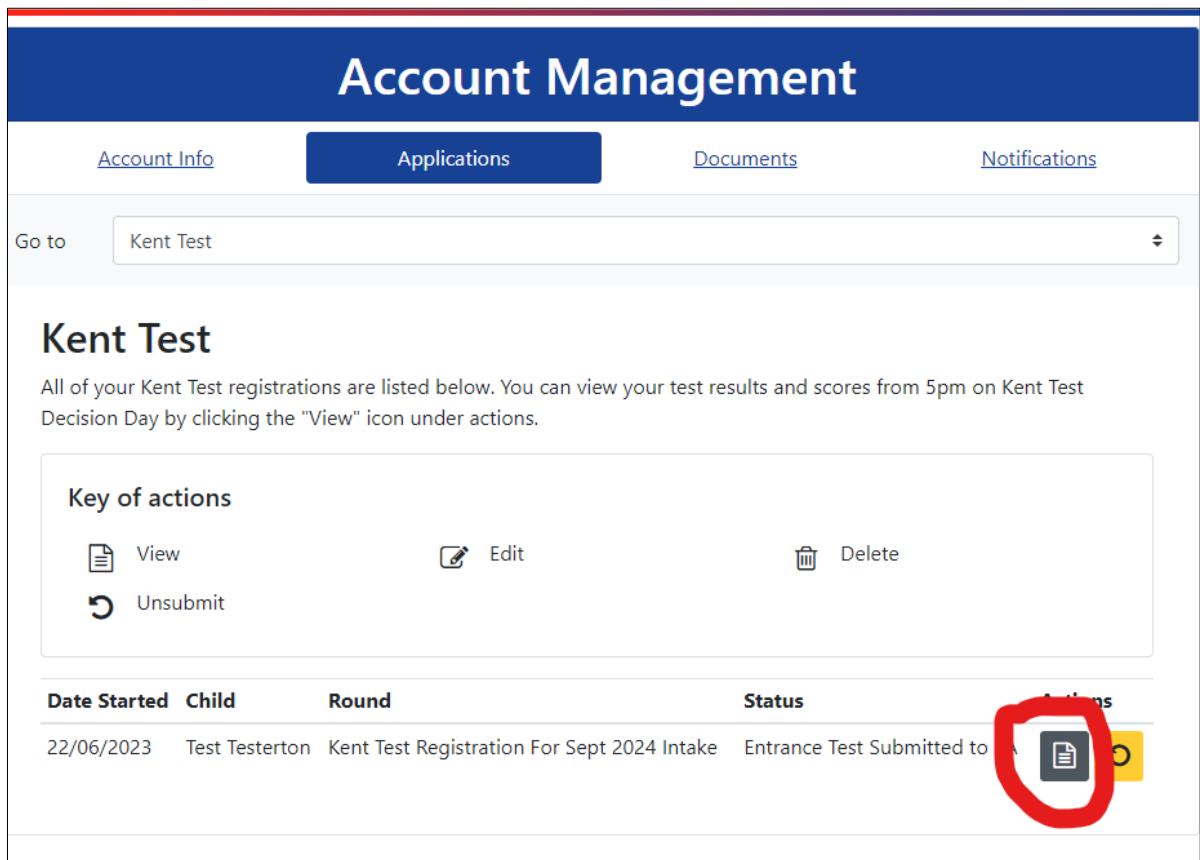
ONCE SIGNED IN GO TO THE 'APPLICATIONS' TAB.

The screenshot shows the Account Management page. At the top, there is a blue header with the text "Account Management". Below this, there are four tabs: "Account Info", "Applications", "Documents", and "Notifications". The "Applications" tab is circled in red. Below the tabs, there is a "Go to" dropdown menu with "My Details" selected. Below the dropdown, there is a section titled "My Details" with the text "All of your details can be found below." and a sub-section titled "Personal Details" with the text "Update your personal details using the below fields. When you are happy with your changes, click save at the bottom of the page. Your email address can be updated by going to the Security section. Required fields are marked with a *." Below this, there is a form field for "Title *" with "Mrs" selected.

CLICK THE DROP-DOWN ARROWS AND SELECT KENT TEST.



SELECT KENT TEST FROM THE DROP-DOWN BOX.



CLICK THE GREY BOX WHICH WILL TAKE YOU TO A REGISTRATION REVIEW PAGE.

WE WILL NEED TO SEE 'PARENT / GUARDIAN DETAILS', 'SELECT CHILD' AND 'REGISTRATION DETAILS' SHOWING ANSWERS TO ALL OF THE QUESTIONS IN THE SECTION. PLEASE SEE THE TWO EXAMPLES BELOW. THE FIRST EXAMPLE IS IF YOU ARE USING A MOBILE. YOU WILL NEED TO TAKE THREE OR FOUR SCREENSHOTS TO CAPTURE ALL OF THE INFORMATION. THE SECOND EXAMPLE IS IF YOU ARE USING A COMPUTER.

PLEASE SEND A SCREENSHOT OR ATTACHMENT OF THE PAGE INFORMATION TO:

highstedtestapplicants@highsted.kent.sch.uk.

YOUR CHILD'S HIGHSTED TEST APPLICATION WILL NOT BE ACCEPTED WITHOUT THIS EVIDENCE.

THANK YOU.

SCREENSHOTS FROM MOBILE

Parent/Guardian Details ^

Applicant Name

Address

The address has been locked to when the application was submitted and cannot be changed. To update the address, please contact the local authority.

Evening Number

Daytime Number

Mobile Number

Email Address

Are you a Crown Servant or UK Service Personnel living outside Kent but returning before September 2026? You will need to provide an official letter confirming your relocation date and address

I understand that any request for special arrangements in the Kent Test for a pupil with a disability or SEN must come from their primary school, and I will discuss my child's needs with their school. Select No if you are not intending to make such a request

My child uses a wheelchair or they have a serious medical condition which a test centre will need to know about

My child is eligible for Free School Meals

Select Child ^

Name

DOB

Sex

Registration Details ^

Round
Secondary Transfer (yr7) For Sept 2026 Intake - Entrance Test

Child's address

The address has been locked to when the application was submitted and cannot be changed. To update the address, please contact the local authority.

What is the child's current school?

Relationship to Child

Registration Review

This registration has been submitted

You may still unsubmit this registration to make changes and resubmit until the submission period ends on **01/07/2025 23:59**. After this time you will no longer be able to submit this registration

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