



# Highsted Grammar School

## GIRLS ON BOARD PROCEDURE

	ACTION	STAFF MEMBER RESPONSIBLE
1	Student brought to the attention of their Form Tutor. Form Tutor meets with student to discuss the situation and help resolve the matter.	Form Tutor
2	If unresolved, Form Tutor to discuss with HoY and arrange a Girls on Board session with class/year. Contact home to update	Form Tutor/ HoY
3	Students attend session where the key principles are re-enforced: <ul style="list-style-type: none"> <li>○ All girls fear having no friends.</li> <li>○ Adults can only help in very limited ways.</li> <li>○ A girl without a friendship group is a problem for <i>everyone</i> because whichever group she eventually joins will be changed in some way by her arrival.</li> </ul>	Form Tutor/ HoY
4	Students to record their attendance to the GOB session in their planner.	Students
5	Form Tutor to check in with student the next day. <i>Contact Home to update</i>	Form Tutor
6	If further incidents occur within same group, consider the anti-bullying approach.	Form Tutor